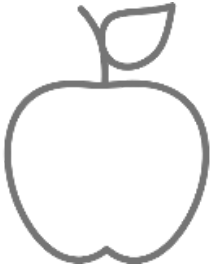




**Sumner County Schools  
Middle School Reentry Plan  
Principal Planning Document**

<b>School Name</b>	<b>White House Middle School</b>
<b>Arrival to School</b>	<p>1. <b>Where do students go upon entering the building in the morning?</b></p> <p><b>General information-</b></p> <ul style="list-style-type: none"><li>● Bus riders will enter through the gym doors from the bus ramp, one bus at a time in a single file line.</li><li>● Car riders will enter through the front doors.</li><li>● Building will open at 7:15am.</li><li>● Students will be dismissed to class in groups of 30 from their assigned areas at 8:00am and must report to their first period class.</li><li>● In all areas, social distancing will be used and all areas will be sanitized following dismissal.</li><li>● As a suggestion so we limit the amount of students in these areas, car riders are encouraged to be dropped off at the front doors at 8:00am or later. This is only a suggestion however. Parents must determine the most appropriate time for their students in the end.</li></ul> <p><b>5th grade-</b></p> <ul style="list-style-type: none"><li>● 5th graders will report to the library until 7:45. At 7:45, students will be dismissed to their 3rd period classroom.</li></ul> <p><b>6th grade-</b></p> <ul style="list-style-type: none"><li>● 6th graders will report to the cafeteria and will be seated every other seat.</li></ul> <p><b>7th grade-</b></p> <ul style="list-style-type: none"><li>● 7th graders will report to the visitors side of the gym and will be seated every other seat.</li></ul> <p><b>8th grade-</b></p> <ul style="list-style-type: none"><li>● 8th graders will report to the home side of the gym and will be seated every other seat.</li></ul>

## Serving Meals



### 1. Breakfast

- Students will eat in groups of 10 and then report back to their assigned area once they are finished.
- 5th and 6th grade students will eat in the hall outside the cafeteria using every other seat.
- 7th and 8th grade students will eat on the stage in the gym.
- Students will use a single file line entering the cafeteria and will be spaced 6 feet apart while receiving their food.

### 2. Lunch

- Students will be assigned seats by classroom teacher and must sit with that class.
- Classes will be split between 3 areas to limit the amount of students in one area: gym, hallway, and cafeteria.
- Classes will be dismissed one at a time and will enter the eating area one class at a time.
- If a student is buying a lunch, they will enter the serving area in a single file line and will be spaced 6 feet apart.
- When lunch is over, students will be dismissed back to class one class at a time and will walk back in a single file line.
- Prior to dismissal to lunch, students will have temperatures checked and will have access to hand sanitizer for good hygiene.
- Prior to next group entering, the tables and cafeteria will be sanitized and wiped down.

## Class Transitions




### 1. Class dismissal


- Students will exit each classroom to the right and follow the white tiles all the way around each hall until they reach their next class.
- Students may stop and use the restroom but restrooms will be limited to 5 people at a time. They may wait along wall to enter until someone leaves.
- Teachers and staff will manage the flow of hall traffic and make sure students report to their next class following the white lines.
- Teachers and staff will also manage restroom usage.
- If students must report to a different hallway, they will use the same approach where they will walk to the next class using the white lines.
- Classrooms will be disinfected between each class.

### 2. Lockers


- We will not use lockers.
- Students will be allowed to use backpacks for their class items and belongings.
- Students are encouraged to keep the weight of their backpack to a minimum.
- Teachers will be encouraged to keep items to be brought home to a minimum as well.
- Backpacks will have to be placed under the desk or hung on the back

	<p>of the desk but not in the aisle for safety purposes.</p> <ul style="list-style-type: none"> <li>• Students will need to limit items to all the essential items for class.</li> </ul> <p><b>3. Restroom breaks</b></p> <ul style="list-style-type: none"> <li>• Students may use the restroom during break but restrooms will be limited to 5 people at a time.</li> <li>• Teachers will allow students to use the restroom during each class.</li> <li>• Each restroom will be disinfected after each dismissal throughout the day.</li> </ul>
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<p><b>Large Group Gatherings</b></p> 	<p><b>How do we conduct the following:</b></p> <p><b>a. Assemblies</b></p> <ul style="list-style-type: none"> <li>• We will not be conducting school wide assemblies. Administration may conduct grade level assemblies using social distancing strategies.</li> </ul> <p><b>b. Concerts/Plays</b></p> <ul style="list-style-type: none"> <li>• Concerts and plays will be permitted as long as the state and district authorities permit. Social distancing strategies will also be implemented at these events.</li> </ul> <p><b>c. Visitor Access to Buildings</b></p> <ul style="list-style-type: none"> <li>• Visitors to the building will not be permitted unless it is pertinent county level employees to perform a specific educational task. This includes parents visiting students during lunch.</li> </ul> <p><b>d. Activity period</b></p> <ul style="list-style-type: none"> <li>• Students will still be required to participate in activity period but students will only be allowed to walk (no throwing balls or running) using social distancing where students walk and talk 6 feet apart.</li> </ul>
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<p><b>Classrooms</b></p> 	<p><b>1. Band</b></p> <ul style="list-style-type: none"> <li>• Students in band will be encouraged to have their own instruments.</li> <li>• High touch instruments such as drums and percussion items will be disinfected between each class.</li> <li>• Students will not be allowed to share instruments that require mouthpieces.</li> <li>• Instruments that are to be issued will be issued starting with 8th grade.</li> <li>• Social distancing strategies will be used while in the band classroom.</li> </ul> <p><b>2. Chorus</b></p> <ul style="list-style-type: none"> <li>• Chorus will be an after school club beginning this year.</li> <li>• Students will be taking Music Appreciation as a related art however. If any singing is to be done in Music Appreciation, students will sing in a circle but face out instead of in.</li> </ul> <p><b>3. Physical Education</b></p>
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	<ul style="list-style-type: none"> <li>● Students will not dress out and will not need locker rooms.</li> <li>● Students will wear normal school day clothes.</li> <li>● Students will need to wear shoes that can be worn on the gym floor.</li> <li>● PE teachers will modify activities so that students will not have to dress out.</li> </ul> <p><b>4. Art</b></p> <ul style="list-style-type: none"> <li>● Sharing supplies will be limited</li> <li>● All items will be disinfected between classes.</li> </ul> <p><b>5. Computer/Technology</b></p> <ul style="list-style-type: none"> <li>● All high touch items will be disinfected and wiped down between classes.</li> <li>● Students are asked to bring their own 3.5mm earbuds to prevent from students sharing earbuds.</li> </ul> <p><b>6. All other classes</b></p> <ul style="list-style-type: none"> <li>● Teachers will use social distancing when possible.</li> <li>● Every classroom will be disinfected between each class.</li> <li>● Teachers will limit the sharing of classroom items when possible.</li> </ul>
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<p><b>Sumner Connect</b></p> 	<p><b>What is Sumner Connect?</b></p> <p><i>Sumner Connect will provide training tutorials as parents and students navigate Google Classroom, Skyward, and the G-Suite tools. Sumner Connect will support teachers in their delivery of online instruction through Google Classroom and the integration of additional G-Suite tools. Instruction during extended absences or closure will be provided by the students teachers through the teachers Google Classroom.</i></p> <p>Sumner Connect Contacts  Misty Klahn - <a href="mailto:misty.klahn@sumnerschools.org">misty.klahn@sumnerschools.org</a>  Sandra Bauer - <a href="mailto:sandra.bauer@sumnerschools.org">sandra.bauer@sumnerschools.org</a></p> <p>Additional contacts by grade  5th grade - <a href="mailto:mark.mills@sumnerschools.org">mark.mills@sumnerschools.org</a>  6th grade - <a href="mailto:Sarah.parker@sumnerschools.org">Sarah.parker@sumnerschools.org</a>  7th grade - <a href="mailto:jim.baker@sumnerschools.org">jim.baker@sumnerschools.org</a>  8th grade - <a href="mailto:danielle.white@sumnerschools.org">danielle.white@sumnerschools.org</a></p> <ul style="list-style-type: none"> <li>● Students and parents may also contact classroom teacher using the <code>firstname.lastname@sumnerschools.org</code></li> </ul>
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<p><b>Clinic</b></p>	<p><b>Clinic Procedures</b></p> <ul style="list-style-type: none"> <li>● Non-symptomatic students will have normal access to the clinic for medicine or any other needs as normal.</li> <li>● If a student becomes symptomatic, we will:</li> </ul>
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- Take temperature
- Contact parent for pickup
- Remove the student from the classroom and place them in a separate area in the guidance office.
- Teachers will take midday temperatures check prior to going to lunch everyday.
- If a student has a temperature, the student will report to the nurse immediately and follow the procedures of a symptomatic student listed above.

## Dismissal






### Afternoon dismissal

- Beginning at 3:15, only students who ride an early bus will be dismissed one bus at a time to report to the bus ramp.
- After early bus riders are dismissed from class, we will dismiss car riders in the following order:
  - 5th graders
  - 6th graders
  - 7th graders
  - 8th graders
- *This deliberate order of dismissal is to allow for proper social distancing in the halls as students progress to the back of the school.*
- *Once outside, all grades will be assigned specific areas to stand using social distancing.*
- To help expedite exit for car riders and their parents, we ask that **5th and 6th grade parents use the left lane**. (signage will be used to help direct traffic)
- We ask that **7th and 8th grade parents use the right lane**.
- If a parent has 2 or more students, that parent may use the younger grade to determine the proper lane.
- After all car riders have been dismissed, all late bus riders will be dismissed to the gym and be assigned an area using social distancing until the bus arrives.
- The front lanes will still be reserved for special needs buses and the front parking lot will be closed.

## Co-Curriculars

1. **How will we ensure common areas are routinely cleaned/sanitized (libraries, mobile labs, Chromebook carts, etc.)?**
  - All areas including books, computer labs, mobile Chrome labs, and technology equipment will be sanitized regularly between each use.
  - All classrooms will be sanitized between classes.
  - All restrooms will be sanitized regularly throughout the day between uses.
2. **Clubs and sports?**

	<ul style="list-style-type: none"> <li>• For the health and well being of our students, we intend to have all clubs when possible. However, club sponsors will follow all guidelines as laid out by the county and White House Middle as if it were a classroom during the normal day.</li> <li>• Club sponsors will use social distancing procedures and sanitize before and after meetings.</li> <li>• Students will not share equipment, instruments, or materials during clubs meetings.</li> <li>• County mandates and rules will dictate if clubs are to meet as well as the number of students allowed to attend, number of times they can meet and any other items pertaining to clubs.</li> </ul>
<p><b>School Closure</b></p> 	<p><b>How will we communicate closures to parents for classrooms, schools, and the district as a whole?</b></p> <p>Any closures will be shared via school cast, social media, and school app.</p> <ul style="list-style-type: none"> <li>• Visit White House Middle School’s Facebook page</li> <li>• Install the school app</li> <li>• Join the school’s Remind 101</li> </ul>
<p><b>Communication</b></p> 	<p><b>School Communication</b></p> <ul style="list-style-type: none"> <li>• Facebook</li> <li>• School Messenger</li> <li>• School App <a href="https://apps.apple.com/us/app/white-house-middle-school/id1460393582">https://apps.apple.com/us/app/white-house-middle-school/id1460393582</a></li> <li>• Remind 101</li> <li>• Email</li> <li>• Website - whm.sumnerschools.org</li> </ul> <p>To ensure proper communication, parents should:</p> <ul style="list-style-type: none"> <li>• Join the Facebook page</li> <li>• Install the school app</li> <li>• Sign up for Remind 101</li> <li>• Make sure the parent email and phone number is correct in Skyward</li> <li>• Make sure you have the proper Skyward login</li> <li>• Keep all teacher emails available</li> <li>• Become familiar with our school website</li> </ul>
<p><b>Registration</b></p>	<p><b>Registration nights - Breeze Through</b></p> <ul style="list-style-type: none"> <li>• <i>July 27th - 5th and 6th grade only</i> <ul style="list-style-type: none"> <li>○ <b>5th grade 4pm to 6pm</b></li> <li>○ Please come only during your times per your last name to ensure proper spacing.</li> </ul> </li> </ul>



- 4:00 - 4:20 5th grade A - E
- 4:20 - 4:40 5th grade F - I
- 4:40 - 5:00 5th grade J - M
- 5:00 - 5:20 5th grade N - R
- 5:20 - 5:40 5th grade S - V
- 5:40 - 6:00 5th grade W - Z
- **6th grade 6pm to 8pm**
- Please come during your times per your last name to ensure proper spacing.
- 6:00 - 6:20 6th grade A - E
- 6:20 - 6:40 6th grade F - I
- 6:40 - 7:00 6th grade J - M
- 7:00 - 7:20 6th grade N - R
- 7:20 - 7:40 6th grade S - V
- 7:40 - 8:00 6th grade W - Z
- *July 28th - 7th and 8th grade only*
  - **7th grade 4pm to 6pm**
  - Please come only during your times per your last name to ensure proper spacing.
  - 4:00 - 4:20 7th grade A - E
  - 4:20 - 4:40 7th grade F - I
  - 4:40 - 5:00 7th grade J - M
  - 5:00 - 5:20 7th grade N - R
  - 5:20 - 5:40 7th grade S - V
  - 5:40 - 6:00 7th grade W - Z
  - **8th grade 6pm to 8pm**
  - Please come only during your times per your last name to ensure proper spacing.
  - 6:00 - 6:20 8th grade A - E
  - 6:20 - 6:40 8th grade F - I
  - 6:40 - 7:00 8th grade J - M
  - 7:00 - 7:20 8th grade N - R
  - 7:20 - 7:40 8th grade S - V
  - 7:40 - 8:00 8th grade W - Z
- *Other pertinent information*
  - We strongly suggest one parent and student if possible.
  - If you have multiple students in different grades, come to the night of the younger student.
  - Masks will be required per Sumner County mandate
  - Please visit our school website and/or Facebook page to print off documents to fill out prior to your arrival. This will vastly limit your time in the building as well as ensure that we are able to properly social distance everyone.
  - Please log into Skyward beginning July 15th to update all your information for returning students.
  - If you are a new student, you may begin online registration on July 15th as well but you will also need to report on July 27th or 28th to complete registration.
  - 7th grade students MUST have shot records prior to beginning

	school.
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